**Padbury Parish Council**

Minutes of a virtual meeting of Padbury Parish Council held on Tuesday 12th January 2021 at 7.30pm.

Present: Councillors: M Long, Chairman; S Dickens, Vice Chairman; F Morris; V Murray; P Burton & D Miah

Also present: P Molloy, Parish Clerk & Councillor: Sir B Stanier

# Period of Public Questions: None

The meeting commenced at 7.30pm.

# 64. Apologies – Councillors: M Williamson & J Chilver

# 65. Declarations of Interest – None

# 66. Minutes

**Resolved** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on Tuesday 8th December 2020 - PPC/06/2021.

# 67. Sports Field, Play Area and Woodland

* Re-development of the Pavilion – Minutes of meeting held on the 16th December have been circulated. Next meeting being held on the 19th January. Councillor Long provided update – He had redrawn a proposed layout on the requirements from the Pavilion redevelopment meeting. This drawing was circulated to Councillors and a copy was sent to Sitesafe so they could update their drawings.
* Pavilion storage heaters – Smart meters to be fitted if possible. Clerk advised that the smart meter department will be in contact. Chased 24/11 & 8/12, await response. Clerk to chase.
* Path lights – Members noted that the path light switch at the tennis court end has now been fixed.
* Play Area Lease – Chandler Ray dealing with the Land Registry. Councillor Long has requested an update and costs. Unfortunately, still no response.
* Playing fields – Councillor Morris advised that he has been unable to find anyone to provide quotes for the blocked drains.
* Garage door to be replaced and repair/replace brickwork to side of garage door – clerk and Councillor Morris met with two contractors, quotes received and circulated. One contractor has sourced a second-hand door which has been donated to the Parish Council – members **resolved** to appoint contractor for the works.
* Tennis club – Members noted that the tennis courts closed on the 5th January 2021.
* Multi use games area – Members **resolved** the closure following recent government announcement.
* Leak in the Pavilion which has caused some damp – Thank you to Councillors Morris and Dickens who have replaced the broken tile. Area needs to dry out and then be painted.
* Members **resolved** to keep annual rents the same for the Tennis Club (£600/yr), Football Club (£700/yr) and Youth Club (£150/yr).
* Football club invoice due to be issued in January (2nd half of rent) – members **resolved** to issue.

# 68. Planning

68.1 New Applications: Members noted the following applications made since the last meeting:

* 20/04282/ALB – Painting of internal timber beams in white paint (retrospective) – The Ramblers, Main Street
* 20/04283/ALB – Installation of a stone floor at ground floor level (retrospective) – The Ramblers, Main Street
* 20/04298/APP – Retention of boundary treatment to the front and rear of the property – The Ramblers, Main Street
* 20/04352/APP – Demolition of single storey attached outbuilding and erection of a single storey extension – The Robin Hood, Main Street
* 20/04326/APP – Demolition of small lean to on rear of property, construction of pitched roof to replace flat roof and replacement of defective render on the outside of the building – Old White Horse, Main Street

Members **resolved** No Objections to all of the above new applications.

68.2 Members noted the following decisions made by Buckinghamshire Council:

* None

68.3 Members noted the following applications awaiting determination by Buckinghamshire Council:

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street. Letter sent to Aylesbury Vale District Council regarding Section 215. New planning officer appointed on the 10th December and they will be contacting the applicant to discuss the application.
* 20/03675/APP - Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. This has been Called In by Councillor Monger.

68.4 Other Planning issues: Members noted:

* 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Certificate refused. Appeal lodged and allowed. Enforcement notice issued by Buckinghamshire Council on the 9th December.
* 20/01896/ - Change of use from a public house (use class A4 drinking establishments and A3 restaurants & cafes) to a single dwelling (use class C3a dwelling house) – Four & 20, Main Street – Appeallodged ref: 20/00079/REF. Start date for the appeal is 1st December 2020. Await decision.

# 69. Finance

69.1 Members **resolved** to note that the balances for the bank accounts as at 31st December 2020 are as follows:

* Barclays Community Current account ending 959 £27,957.74.
* Barclays savings account ending 970 £18,435.10.
* Barclays Millennium Wood account ending 198 £5,909.39.

69.2 Members **resolved** to make the following payments:

Paid between meetings:

* ICO - £35.00 - Registration certificate, expires Dec 2021 – Direct debit 11/12/20.

Payments agreed at meeting:

* P Molloy- £811.80 - £352.80 December salary & £459.00 expenses (new laptop £357.50 + £71.50 VAT and £30 to set up laptop) – Cheque 102180.
* R Gough – £45.00 – December caretaking costs – Cheque 102181.
* Lynch Garden Services - £100 – Grass cutting in playground 7/10 and 2/11 – Cheque 102182.
* EON - £720.00 (£600 + £120 VAT) – Repairs to two streetlamps (Main Street and Bennetts Close) – Cheque 102183
* EON - £165.30 (£137.75 + £27.55 VAT) – Street lighting maintenance for quarter ending December 2020 – Cheque 102184
* F Morris - £33.96 (£28.30 + £5.66 VAT) – Batteries for speed monitor – Cheque 102185
* SLCC - £95.00 – Membership fees – Cheque 102186
* Phillips Print & Stationers - £185.66 – Dec/Jan pump – Cheque 102187

69.3 Members **resolved** to note the following income:

* Padbury Pump advertiser - £23.00
* Bank interest - £0.46

69.4Members noted the transfer of funds from the Millennium Woods account to the current account of £175.00 for the hedge cutting has been done.

69.5 Members **resolved** the Income, Expenditure, Summary and Budget year to date statements as of 31st December 2020.

69.6 Members noted that the update of the bank mandate to include Councillor Miah to the list of signatories for the parish council accounts was in progress and when possible he will go to the bank to complete the process.

69.7 Draft budget for year 2021-22 – Clerk will update and circulate for comment with agreed precept of £24,104. Members notedthat the precept had been confirmed with Buckinghamshire Council.

# 70. Other Parish Council Business

* Winslow & Villages Community Board – Funding application approved and Award letter has been issued – members **resolved** the Award letter. Members **resolved** to decide if 2 or 3 devices required at next months meeting as await approval of local supplier. Quote 1(S) 2 SIDs = £5650.40 or 3 = £8271.85. Quote 2(TT) 2 SIDs = £6055.20 or 3 = £8226.00. Locations were discussed.
* Accounts package – Councillor Burton provided an update. Raised concerns as may create more work regarding the budget and also reports being fully accessible. Possible yearly costs £300-£400.
* Governance documents – Members **resolved** the following: Reserves Policy – update as Councillor Burtons comments and re-circulate for approval. Equality and Diversity Policy and Procedures for Handling Formal Complaints – both approved.
* Members **resolved** the policy for testing the website for compliance with the Web Content Accessibility Guidelines. Councillor Burton provided update regarding website testing. Accessibility Statement to be updated and circulated.
* Old laptop – Members **resolved** to ask Padbury School if they would want it.
* Bucks and Oxon 4x4 Response Group – Information circulated and discussed. Clerk to query insurance cover.
* Rolling Oats (refill shop) and Little Oaks (coffee) currently have agreement to set up outside the Village Hall on a Wednesday. Members discussed the possibility of relocating to Springfields playing fields car park once the Village Hall reopens. It was noted that Rolling Oats and Little Oaks did not have a licence to operate on public areas. It was also noted that the playing field's car park was public land and might therefore require a licence from Buckinghamshire Council to operate. The clerk to advise them to check if a licence was needed.
* Website – Members **resolved** a change in the layout to the Meeting Agenda & Minutes page. Cost for TEEC to carry out change is £50. Clerk to action.
* Padbury Pump deadline is 29th Jan – advise Councillor Murray of any items.

# 71. Maintenance/Environmental Issues

* Community Support Group within Padbury – Councillor Miah provided a summary. He raised the question of engaging with younger residents in the village and how we could make a register of villagers who would be willing to do tasks and provide support within the village. A discussion followed when it was noted that Councillors Morris and Dickens currently carry out works around the village which has helped in keeping the precept down.  It was also noted that several villagers already carry out tasks (which do not go unnoticed); cutting the grass, providing transport for residents who cannot drive, litter collection etc. and the many others who run the clubs and societies. It was noted that some villages have Parish Stewards and a register of willing residents with skills who could carry out small or non urgent jobs, which most contractors/commercial firms would not be interested in doing. The clerk would research Parish Stewards and advise.

# 72. Buckinghamshire Council:

* The re-surfacing of the footway on Main Street is now complete – Clerk raised concerns re grass verges. Update received 11th June - They will be assessing sites for remedial work later this summer and the footway work at Padbury should be prioritised. Clerk has asked Councillor Chilver to try and find out if these works are going to be carried out.
* Bus stops (two by new development) – Improvements to be undertaken but consultation has yet to be carried out. *Update 4/1/21 – Await update from Public Transport Team.*
* Crossing on the A413 – Under Section 38, developer to install an informal crossing. Under Section 106, a pelican or toucan crossing to be installed. *Update 4/1/21 from Buckinghamshire Council – We did have some funding concerns early on in the scheme’s design stages, however we have worked hard to free up additional funding recognising that this is a priority item for the community and I am pleased to say that the project now has all the funding we anticipate needing which is great. This will include any extension to footways as might be necessary. Transport for Bucks is continuing with design work and as part of the design process would like to arrange a small informal meeting with the Parish to discuss the proposal (await dates). We have looked at a number of options in terms of location and have come up with a proposal which meets best practice guidelines however we wanted your buy in to the proposal before fixing anything. We anticipate this later in January* *so that we can present drawings etc for consideration - for COVID reasons this will have to be virtual, but we can share screens etc so should still work well. In terms of timetable, we are at the moment looking at constructing the crossing during the Summer Holidays this year, we anticipate construction lasting about 4 weeks. Because of the importance of the road, we are looking at single lane closure construction, meaning that we avoid total road closure. If we can bring forward construction we will, however COVID, lockdown and timetable conflicts might well prevent us from doing this.*

# 73. Highways

* Flooding on Main Street – Local Area Technician for Buckinghamshire

Council advised that he will be discussing this matter with management and colleagues in Strategic Flood Management.

# 74. Dates of next meetings – Padbury Parish Council – Members are asked to note:

9th February 2021, 9th March 2021, 13th April 2021, 11th May 2021, 8th June 2021, 13th July 2021, 14th September 2021, 12th October 2021, 9th November 2021 & 14th December 2021.

Meeting closed at 9.20pm

Signed…….………………………………Chairman / Date…………………………